



The Corporation of the Township of Georgian Bay

APPLICATION FOR OFFICIAL PLAN AMENDMENT

99 Lone Pine Road
Port Severn, ON L0K 1S0

Phone (705) 538-2337
E-mail • planning@gbtownship.ca
Web • www.gbtownship.ca

OFFICE USE ONLY			
Date Received:		Application No:	
Received By:		Fees Paid:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Date Accepted:		Complete Application:	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Pre-Application Consultation:	Yes <input type="checkbox"/> No <input type="checkbox"/>

MANDATORY PRE-APPLICATION CONSULTATION: *Township of Georgian Bay By-law 2022-103 requires applicants/agencies to complete a mandatory Pre-Application Consultation. Applications submitted without a Pre-Consultation Application will be returned to applicants/agent as incomplete as per Section 22(6) of the Planning Act RSO 1990 as amended.*

My Pre-Application Consultation File # is P_____.

COMPLETENESS OF THE APPLICATION: *This application form sets out the information that must be provided by the applicant, as prescribed in the various Ontario Regulations made under the Planning Act. It also sets out other information that will assist the Township and others in their planning evaluation of the proposal. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. If the requested information, including the plans and fee, is not provided, the Township will return the application or refuse to further consider the application until the information, plans and fee have been provided.*

The undersigned hereby applies to the Council of the Township of Georgian Bay under subsection 22(4) of the *Planning Act* for an amendment to the Official Plan, as amended, as described in this application.

The undersigned agrees and encloses herewith an Application Fee in the amount of:

- \$3000.00 Official Plan Amendment (Minor)
- \$5000.00 Official Plan Amendment (Major)

and understands is non-refundable and that no assurance is given that the payment of the fee will result in approval of the application.

The undersigned agrees and encloses herewith a Deposit, if requested by the Township, in the amount of:

- \$2000.00; or
- \$ _____

The undersigned agrees that any additional costs of any professional peer review deemed to be required by the Township or Committee in order to proceed with the application is the responsibility to be paid by the undersigned.

Date: _____



Applicant/Authorized Agent

Please ensure to complete this application in its entirety and submit any additional information that may have been identified as required through the pre-consultation process.

1. Applicant:	
Name	
Mailing Address	
Telephone No.	
Email Address	
2. Agent (if applicable): <i>Note all correspondence, notices, etc. initiated by Council or Committee with respect to this application, will be directed to the applicant's agent noted above, except where no agent is employed, then it will be directed to the owner/applicant.</i>	
Name	
Mailing Address	
Telephone No.	
Email Address	
3. Subject Lands:	
Municipality	
Legal Description	
Civic Address	
Is there currently a BLUE 911 number sign location on the property? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<i>If no, you are required to purchase a sign and post it on your property prior to the processing of this application. You can purchase a sign at the Township office for \$40.00.</i>	
Lot Dimensions	
Frontage (m)	
Depth (m)	
Area (ha)	
Access	
Provincial Highway <input type="checkbox"/> Municipal Road (All Season) <input type="checkbox"/> Municipal Road (Seasonal) <input type="checkbox"/> Right-of-Way <input type="checkbox"/> Water Access Only <input type="checkbox"/>	
<i>If access to the subject land is by water only, please identify the parking and docking facilities used or to be used and the approximate distance of these facilities from the subject land and the nearest public road.</i>	

Water Service	
Municipal Service <input type="checkbox"/> Privately Owned & Operated Individual or Communal Well <input type="checkbox"/> Lake or Other Waterbody <input type="checkbox"/>	
Sewage Service	
Municipal Service <input type="checkbox"/> Privately Owned & Operated Individual or Communal Septic System <input type="checkbox"/> Privy or Other Means <input type="checkbox"/>	
<p>If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed, please submit:</p> <ul style="list-style-type: none"> a) a servicing options report; and b) a hydrogeological report. 	
Storm Drainage	
Sewers <input type="checkbox"/> Ditches/Swales <input type="checkbox"/> Other Means <input type="checkbox"/>	
4. Planning Information:	
Name of the Official Plan requested to be amended:	
Township Official Plan Designation	
Please indicate the uses that the current designation authorizes:	
District Official Plan Designation	
Please describe how the application conforms with the upper tier (District) Official Plan:	

Does the requested amendment:

- Change** a policy in the Official Plan?
- Replace** a policy in the Official Plan?
- Delete** a policy in the Official Plan?
- Add** a policy in the Official Plan?

If yes, please provide the policy to be changed, replaced, deleted or added:

Does the requested amendment change or replace a designation in the Official Pan?

Yes No

If yes, please provide the following:

Designation to be changed or replaced:

The text of the requested amendment:

If the requested amendment changes or replaces a schedule in the Official Plan, please provide the schedule and the text that accompanies it:

Please indicate the land uses that the requested Official Plan amendment would authorize:

What is the purpose of the requested amendment?

If the requested amendment alters all or any part of the boundary of an area of settlement or establishes a new area of settlement, please provide the current Official Plan policies, if any, dealing with the alteration or establishment of an area of settlement:

If the requested amendment removes the subject land from an area of employment, please provide the current Official Plan policies, if any, dealing with the removal of land from an area of employment:

Are the subject lands or lands within 120 metres of it, the subject of a Minor Variance or Consent, an amendment to an Official Plan, a Zoning By-law amendment, a Minister's Zoning Order, approval of a Plan of Subdivision, or Site Plan Control?

Yes No

If yes, please provide the following information:

File No.:

Name of Approval Authority considering:

Affected Lands:

Purpose:

Status:

Effect on the requested amendment:

Please explain how the application is consistent with policy statements issued under subsection 3 (1) of the Act.

Are the subject lands within an area designated under any provincial plan or plans?

Yes No

If yes, please explain how the application conforms or does not conflict with the provincial plan or plans.

Please detail your proposed strategy for consulting with the public with respect to the application:

Current zoning of the subject lands	
Surrounding land uses	

South Georgian Bay Lake Simcoe Source Protection Plan

Is the subject land within a Wellhead Protection Area (WHPA), and Issue Contributing Area (ICA) or an Intake Protection Zone (IPZ)?

Yes No

If yes, identify the WHPA/ICA/IPZ:

If yes, do you have an approved Risk Management Plan (RMP) and/or a Section Fifty-Nine (59) Notice to Proceed from the Risk Management Official (RMO)? (Please attach)

Yes No

I/we certify that all statements and information provided in this application are true, accurate and current.

X

Applicant/Authorized Agent

X

Applicant/Authorized Agent

Date: _____

Date: _____

NOTICE OF COLLECTION

Personal information on this form is collected under the authority of the Planning Act. All names addresses and comments included is material available to the public in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

Questions regarding this collection and its release under the Act should be directed to the Township Clerk, 99 Lone Pine Road, Port Severn, Ontario L0K 1S0, telephone: 705-538-2337 extension 227 during business hours or via email to kway@gbtownship.ca.

AFFIDAVIT OR SWORN DECLARATION FOR THE PRESCRIBED INFORMATION

I / We _____ solemnly declare that all statements contained in this application and in all statements contained in all exhibits transmitted herewith are true and I / We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act. I further agree for the purposes of the Municipal Freedom of Information and Protection Privacy Act, to authorize and consent to the use by of the disclosure to any person of public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing the application.

DECLARED before me at the _____ of _____ in the _____ of _____ this _____ day of _____ 20____.

X

Commissioner, etc.

X

Registered Owner/Agent

If signed by an Agent, written authorization from the Registered Owner(s) must accompany the application or the authorization form below must be completed.

AGENT AUTHORIZATION

I / We _____ am / are the registered owner(s) of the land that is the subject of this application for consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I / we authorize _____ to make this application on my / our behalf.

This authorization also allows the applicant to appear at any hearing(s) of the application and provide any information or material required by the Committee of Adjustment relevant to the application on my / our behalf.

Date: _____

X

Registered Owner(s)

PERMISSION TO ENTER PROPERTY

I / We _____ hereby authorize the members of Council of the Township of Georgian Bay, members of the Committee of Adjustment, members of the staff of the Township of Georgian Bay and designated consultants to enter onto the above-noted property for the limited purposes of evaluating the merits of this application over the time this application is under consideration by the Township.

Date: _____

X

Registered Owner(s)

POSTING NOTICE

After your application is submitted, this office will provide you with a digital copy of the Posting Notice that the applicant/agent is responsible to have printed and posted in accordance with the Regulations of the *Planning Act* and “Posting Notice Guide” included with this application.

The purpose of this sign is to assist the reporting agencies in locating your property when they conduct a site inspection. This sign is also required as a form of Public Notice under Provincial Regulations. Accordingly, failure to comply with the posting of the sign will mean proper notice was not given and any approval given by the Committee of Adjustment under those circumstances can be challenged and it may be necessary to recirculate your application. Please do not remove the posted sign unless indicated by Township staff.

I/we acknowledge that the posting of this sign is required to satisfy requirements of the Planning Act for public notification related to the processing of the application and agree to not remove the Posting Notice until the day after the Public Hearing/Public Meeting.

I/we agree that it is the responsibility of the applicant to ensure the Posting Notice(s) is securely posted on the subject lands in accordance with the “Posting Notice Guide” so that it is **visible and legible at all times**.

I/we further acknowledge that it is the responsibility of the applicant to provide the Township with a dated photograph of the erected sign confirming that the Posting Notice(s) have been posted at least **thirty (30) days** prior to the Public Meeting date.

I/we further acknowledge that if confirmation has not been provided to the Township that the Posting Notice(s) was posted in accordance with the Regulations of the *Planning Act* and the “Posting Notice Guide”, the application will be deferred and will be subject to the Re-Circulation Fee.

Date: _____

X

Registered Owner(s)

POSTING NOTICE GUIDE

The applicant/agent will be provided with a digital (i.e. .pdf) copy of the posting notice upon submission of a **complete** application.

The applicant is responsible for having the Posting Notice(s) printed on a 3' x 4' sign board and erected on the property in a conspicuous location in accordance with the requirements below.

On waterfront properties, one (1) of the required Posting Notices shall be erected on or at the dock or other shoreline structures to ensure that it is visible from the water.

Waterfront Properties

Water Access Only	Islands	Two (2) Posting Notice shall be erected. One (1) on each opposite frontage.
	Through Lot	Two (2) Posting Notice shall be erected. One (1) on each frontage.
	Single Frontage	One (1) Posting Notice shall be erected.
Private Road	Through Lot	Two (2) Posting Notice shall be erected. <ul style="list-style-type: none"> One (1) at the intersection of the Private Road with the nearest Public Road; and One (1) on the developed frontage/shoreline. If both shorelines/frontages are developed , a third Posting Notice shall be erected, meaning a Posting Notice will be erected on both developed shorelines and at the intersection of the Private Road with the nearest Public Road.
	Single Frontage	Two Posting Notice shall be erected. One (1) at the intersection of the Private Road with the nearest Public Road & One (1) on the developed shoreline/frontage.
Public Road	Two (2) Posting Notices shall be erected. One (1) at the end of the driveway accessing the subject lands from the Public Road & One (1) at the developed shoreline.	

Non-Waterfront Properties

Private Road	Two (2) Posting Notices shall be erected. One (1) at the intersection of the Private Road with the Public Road & One (1) at the intersection of the driveway and the Private Road.
Public Road	One (1) Posting Notice shall be erected at the intersection of the driveway and the Public Road. If the subject property is a corner lot (i.e. having frontage on two (2) roads) the Posting Notice shall be erected on the intersecting corner where it is visible from both roads.

THE PLANNING SERVICES AGREEMENT MUST BE SIGNED BY THE OWNER(S) OF THE SUBJECT PROPERTY EVEN IF AN AGENT IS ACTING ON THEIR BEHALF

PLANNING SERVICES AGREEMENT

Between

The Corporation of the Township of Georgian Bay (hereinafter called the Township)

-and-

Owner(s) (hereinafter called the Applicant)

WHEREAS THIS AGREEMENT is entered into pursuant to the provisions of By-law 2014-75 of the Corporation of the Township of Georgian Bay

1. THIS AGREEMENT WITNESSES THAT IN CONSIDERATION OF THE MUTUAL COVENANTS SET OUT BELOW, THE PARTIES AGREE AS FOLLOWS:

The Applicant agrees to provide the Township with the following:

- a. any information in the Applicant's possession concerning the planning aspects of the application;
- b. all surveys, drawings, sketches or plans, as required for the processing of the application; and
- c. the applicable fee(s).

2. The Applicant hereby signifies and acknowledges the payment of the Planning Application Fee as established by The Township's current Fees and Charges By-law as a fee at the time of filing of the application. The Applicant acknowledges that the planning Application Fee represents the normal anticipated costs of the Township for the processing of the application. Should the Township deem it necessary to retain outside professionals in order to process and consider the application, the cost of these services shall be the responsibility of the Applicant. It is further acknowledged by the Applicant that all work on the processing of the application and consideration of the application will stop should the cost of these services remain outstanding

3. WHEREAS AN APPEAL HAS BEEN RECEIVED TO ANY OF THE FOLLOWING:

An application for a minor variance, a zoning by-law amendment, an official plan amendment, a consent application, or a site plan agreement; **AND** if an Ontario Land Tribunal Hearing is required, **THEN** a deposit of **\$6,000** shall be submitted to the Township by the Applicant prior to the submission of the request for approval to the Ontario Land Tribunal (this amount shall be for all fees and disbursements paid to the Township's Solicitor and expert witnesses called to testify by the Township and for all disbursements incurred by the Township in connection with the application.) Any surplus funds shall be refunded to the Applicant following final approval of the application. Should the costs referred to above exceed \$6,000.00, the Applicant shall reimburse the Township for all such costs.

4. The Township agrees to process the application in accordance with the requirements of the Planning Act, R.S.O. 1990, Chapter P.13.

5. Where the Township finds it necessary to make extensive use of professional assistance in preparation for an Ontario Land Tribunal Hearing, or where the Hearing is of more than two (2) days in duration, the Township may submit to the Applicant, and the Applicant agrees to pay promptly, interim accounts from time to time in respect of all reasonable expenses incurred by the Township, payment for which have been made by the Township or invoices for which have been received by the Township.

WITNESS WHEREOF the Applicant and the Township has caused its corporate seal to be affixed over the signature of its respective signing officers.

SIGNED, SEALED AND DELIVERED in the presence of:

_____))
 Witness))
 _____))
 Date))
 _____))
 Witness))
 _____))
 Date))

Per: _____

Per: _____

Signature of Owner(s)

The Corporation of the Township of Georgian Bay

Per: _____

Director of Planning or Designate

