



Deputy Fire Chief

Competition # 2026-09

The Township of Georgian Bay is a growing water-based community located in the District of Muskoka along the eastern shore of beautiful Georgian Bay. We have a multitude of inland lakes, are a gateway to the world-famous 30,000 Islands and the access point to Georgian Bay Islands National Park. Steeped in history, our cultural roots are an important part of our community.

The Township has a permanent resident population of approximately 3,500 and an additional seasonal population of around 17,500. The municipal office is located in Port Severn which is a short commute from Barrie, Midland, Orillia, Parry Sound, and surrounding areas. Read our [Community Profile](#) to learn more about the Township.

Overview: Join our Fire and Emergency Services Team as the Deputy Fire Chief. This key leadership role is responsible for advancing training excellence, public safety education, fire prevention, and operation readiness within our volunteer fire service. Reporting to the Director of Fire and Emergency Services/Fire Chief, the Deputy Fire Chief contributes strategic insight, supports the day-to-day operations of the department, and assumes command responsibilities in the Fire Chief's absence. This role is ideal for a seasoned fire services professional with strong leadership, instructional expertise, and a commitment to community safety.

Duties include but are not limited to:

- Lead the Fire Department's training program, including the development of bi-weekly training sessions and annual recruit training.
- Develop lesson plans, training schedules, and NFPA skill sheets to support compliance and operational excellence.
- Ensure accurate training documentation and records are maintained.
- Provide coaching, mentorship, and performance support to Volunteer Firefighters.
- Support and conduct fire inspections, track deficiencies, and complete follow-up inspections as required.
- Plan, coordinate, and deliver public fire safety programming and emergency preparedness education for residents, schools, and community groups.
- Promote fire and life safety through outreach, events, presentations, and partnerships.
- Support the Director of Fire and Emergency Services/Fire Chief with operational planning, technical guidance, report preparation, and departmental initiatives.
- Act on behalf of the Director of Fire and Emergency Services/Fire Chief when required, providing leadership, decision-making, and incident management oversight.
- Contribute to the development and implementation of departmental Standard Operating Guidelines (SOGs), policies, and procedures.
- Assist with preparing the annual departmental budget, including equipment needs and tender specifications.
- Oversee and participate in health and safety activities, ensuring compliance with legislation and best practices.
- Manage inventory, equipment readiness, and other operational support areas.

Knowledge/experience:

- Post-secondary diploma or degree in Fire Services, Public Administration, or a related field.
- Minimum of five (5) years of experience in fire services and emergency response, including demonstrated leadership responsibilities.
- Valid Ontario Class DZ Drivers Licence with a clean drivers abstract.
- Completion of the following certifications are preferred:
 - NFPA 1001 – Firefighter Level II
 - NFPA 1002 – Driver/Operator

- NFPA 1521 – Incident Safety Officer
- NFPA 1021 - Fire Officer Level III
- NFPA 1041 - Fire Instructor II
- NFPA 1031 - Fire Inspector II
- NFPA 1033 - Fire Investigator
- NFPA 1035 - Fire & Life Safety Educator I
- NFPA 1035 - Public Information Officer
- Incident Management System (IMS 200)
- Basic Emergency Management (BEM 200)
- First Aid and CPR Certification
- Canadian Small Domestic Vessel Basic Safety (SDV-BS)
- Strong leadership and team-building skills, with experience engaging volunteer personnel.
- Excellent written and verbal communication skills.
- Proven conflict resolution abilities and experience handling sensitive situations.
- High level of computer literacy and familiarity with fire service software and reporting systems.
- Strong organizational, analytical, and problem-solving skills.

Salary rate: \$105,096 to \$118,287 per annum.

The Township of Georgian Bay offers a competitive benefits package and is a member of the OMERS pension plan. Our Flexible Work policy allows for a hybrid work schedule or compressed workweek option, as appropriate.

Interested individuals are asked to forward their resume and cover letter no later than **4:00 p.m. on February 27, 2026**, to the Human Resources Department by **email** jobs@gbtownship.ca

The Township of Georgian Bay is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township's Human Resources Department if you require any accommodations to ensure that you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest in the Township of Georgian Bay; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Privacy Protection Act, all information collected under the authority of the Municipal Act, 2001, will be used only during the selection process for the subject of posting.