



DISPLAY FIREWORKS EVENT APPROVAL FORM

Name of applicant(print) _____ Telephone: _____

Mailing address: _____

Postal Code: _____

Display Supervisor Name: _____ Certificate #: _____ Expiry date: _____

Endorsements: Yes No

Company (if applicable): _____

Address: _____

Telephone: _____ E-mail: _____

Sponsoring organization (if applicable): _____

Address: _____

Event location: _____

Date(s): _____

Name of insuring agency: _____

Address: _____

Telephone / Fax / E-mail: _____ Amount: _____

Place and method of fireworks storage on site: _____

Signature of Supervisor in Charge: _____ Date: _____

Permission of local Authority Having Jurisdiction

Name (printed): _____ Title: _____

Organization: **Georgian Bay Fire and Emergency Services**

Address: 99 Lone Pine Rd, Port Severn, Ontario, L0K 1S0

Telephone: 705-538-2337

E-mail: swoll@gbtownship.ca / cdowell@gbtownship.ca

Site plan attached: Yes No

Event description attached: Yes No

Signature of Authority Having Jurisdiction: _____ Date: _____

Comments: _____

Georgian Bay Fire and Emergency Services

Display fireworks event approval form

1. Obtaining event approval

After a site is determined to be appropriate, you must obtain event approval from the local *Authority Having Jurisdiction* (AHJ). Obtaining event approval is a matter of meeting certain requirements. Some of these are general and constant; some will vary with the particular AHJ or display.

Basic requirements for event approval

- a suitable site for the safe firing of the fireworks you plan to use. The Supervisor in Charge is responsible for preparing the site plan and event description.
- a completed display fireworks event approval form.
- written permission from the owner, lessee or agent of the area where the display will be held and any neighboring land on which debris might fall
- proof of liability insurance: minimum \$2 million – or more if required by the AHJ. In some situations, the management of the venue or the company contracting for the fireworks services may arrange insurance coverage. In such cases, be sure to
 - o Verify your coverage with the broker.
 - o Obtain written confirmation of your insurance.
 - o Know exactly what your policy covers.

2. Site plan

A site plan must be submitted to the local AHJ. The following details must be included, as well as any additional information the AHJ may require:

- separation distances to the public and vulnerable features
- position of ramps and mortars
- fallout zone
- direction of firing
- significant ground features, roads, public rights of way, buildings or structures, overhead obstructions, parking areas and spectator viewing areas
- location of emergency vehicles, if applicable
- a North arrow

3. Event description

Along with the site plan, an event description must also be submitted to the local AHJ. The following details must be included as well as any additional information the AHJ may require:

- date, time schedule of the events and the possible rain date
- description of fireworks, including type, size and quantity
- firing procedures – manual or electric
- emergency response procedures
- traffic control plans and attendance estimates, if known

SITE PLAN

EVENT DESCRIPTION

Event Date: _____

Rain Date: _____

Beginning Time: _____

Length of Show: _____

Description of Fireworks: _____

TYPE: _____

Product Name	Size	Quantity

Firing Procedures:

Firing from: Flatbed Floating Platform Ramp
Manual Electric Bridge Rooftop

Emergency Response Procedures:

Traffic Control Plans:

432 (1) A fireworks display plan must be prepared in writing and kept for two years after the date of the display. The plan must include the following information:

- **(a)** the name of the display supervisor in charge and the number and expiry date of their fireworks operator certificate;
- **(b)** the location of any storage units in which the fireworks to be displayed will be stored before or after the display;
- **(c)** a description of the display site, including the distance in metres from the firing site to the nearest spectators, buildings, structures and vulnerable sites;
- **(d)** the type and trade name of each firework to be used and the name of the person who obtained its authorization;
- **(e)** the quantity of fireworks to be used under each trade name;
- **(f)** a description of how the fireworks will be positioned within the firing site and how they will be fired;
- **(g)** a description of the crowd-control measures that will be taken; and
- **(h)** an assessment of the likelihood of harm to people and property resulting from the use of the fireworks.