



## Supervisor of Roads and Fleet

Competition # 2026-11

The Township of Georgian Bay is a growing water-based community located in the District of Muskoka along the eastern shore of beautiful Georgian Bay. We have a multitude of inland lakes, are a gateway to the world-famous 30,000 Islands and the access point to Georgian Bay Islands National Park. Steeped in history, our cultural roots are an important part of our community.

The Township has a permanent resident population of approximately 3,500 and an additional seasonal population of around 17,500. The municipal office is located in Port Severn which is a short commute from Barrie, Midland, Orillia, Parry Sound, and surrounding areas. Read our [Community Profile](#) to learn more about the Township.

**Overview:** We are looking for a Supervisor of Roads and Fleet to join our Operations team. Reporting to the Director of Operations, this role is responsible for overseeing the operations and maintenance of the municipal road network, right-of-way assets, and the District of Muskoka roads maintenance agreement.

The Supervisor of Roads and Fleet provides strategic oversight of fleet services, including fleet asset repair, contributions to the asset management plan, and support in preparing annual operating and capital budgets. This position also provides leadership, guidance, and supervision to Roads and Fleet staff to ensure safe, efficient, and high-quality service delivery.

### **Duties include but are not limited to:**

- Plan, schedule, and supervise municipal road maintenance programs, including winter control, surface treatments, drainage, signage, sidewalks, and roadside maintenance.
- Identify, anticipate, and address risk management issues (e.g., beaver dam impacts and flooding concerns).
- Develop and oversee effective replacement, repair, and preventative maintenance programs for the municipal fleet.
- Respond to customer concerns in a professional and timely manner.
- Ensure compliance with O.Reg. 239 Minimum Maintenance Standards including ensuring all documentation is completed.
- Support development of tender and contract documents for capital works within the right-of-way.
- Responsible for tendering and administration of operational maintenance contracts.
- Assist with the development, implementation, and legislative compliance of the asset management plan.
- Participate in the recruitment, training, performance management, and development of Roads and Fleet staff.
- Provide coaching and mentorship, deliver constructive feedback, and apply progressive discipline when required, in accordance with Township policies and the Collective Agreement.
- Ensure compliance with the Occupational Health and Safety Act and all applicable legislation, regulations, and policies.
- Promote a strong safety culture through training, regular safety meetings, and incident/accident reporting.

### **Knowledge/experience:**

- Completion of a two (2) year diploma in Engineering, Business Administration, or a related field, or an equivalent combination of education and experience.
- Certified Roads Supervisor designation with the Association of Road Supervisors (AORS), or willingness to obtain.
- Five (5) years of experience in municipal road construction and maintenance.

- Experience managing a Motor Vehicle Inspection Station (MVIS) and working with a licenced Truck and Coach Technician (310S and 310T).
- Valid Ontario Class G Driver's Licence (Class DZ Driver's Licence is considered an asset).
- Formal leadership, coaching, or mentorship training is considered an asset.
- Certified Engineering Technologist (C.E.T.) designation from the Ontario Association of Certified Engineering Technicians and Technologists (OACETT) is considered an asset.
- Experience developing and implementing municipal operations and maintenance programs for core infrastructure.
- Previous experience with tendering processes and contract development to support capital projects and operational needs.
- Strong communication, interpersonal, and organizational skills.
- Experience coaching, mentoring, and supervising staff is an asset.
- Proficiency with Microsoft 365 and computerized asset management system.

**Wage rate:** \$110,341 to 124,189 per annum. The Township of Georgian Bay offers a competitive benefits package and is a member of the OMERS pension plan. Our Flexible Work policy allows for a hybrid work schedule or compressed workweek option, as appropriate.

Interested individuals are asked to forward their resume and cover letter no later than **4:00 p.m. on March 13, 2026**, to the Human Resources Department by email [jobs@gbtownship.ca](mailto:jobs@gbtownship.ca).

The Township of Georgian Bay is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township's Human Resources Department if you require any accommodations to ensure that you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest in the Township of Georgian Bay; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Privacy Protection Act, all information collected under the authority of the Municipal Act, 2001, will be used only during the selection process for the subject of posting.