



Water and Sewer Connection Permit Guidelines

99 Lone Pine Road, Port Severn, Ontario, L0K 1S0

Phone: 1-800-567-0187

web: www.gbtownship.ca

Building Department
 (705) 538-2337 ext. 233
 email: building@gbtownship.ca

Description		Required	Submission Status	Comments
Other Approvals	District of Muskoka Water and/ or Sewer Connection Permit <ul style="list-style-type: none"> District of Muskoka (705-645-2100) 	✓	<input type="checkbox"/>	
	Forms			
	Building Permit Application	✓	<input type="checkbox"/>	
	Schedule 1: Designer Information	✓	<input type="checkbox"/>	
	Letter of Authorization		<input type="checkbox"/>	If applicant is not property owner
	Water Service Lateral Location Sheet (given to you by the District of Muskoka)	✓	<input type="checkbox"/>	
	Sewer Service Lateral Location Sheet (given to you by the District of Muskoka)	✓	<input type="checkbox"/>	
Plans	Site Plan <ul style="list-style-type: none"> Identify all existing and proposed development, with all required setbacks & location of the high water mark Location of Water & Sewer Service 	✓	<input type="checkbox"/>	
	Cross Section of Trench(s) <ul style="list-style-type: none"> Label imported/native elements with depths Sanitary Sewer Size & Material Used Water Service Pipe Size & Material Used CAN/CSA standard pipe being used for water and standard of pipe being used for sewer 	✓	<input type="checkbox"/>	
Fees	Permit Fee: \$100.00 Water Connection Permit \$100.00 Sewer Connection Permit	✓	<input type="checkbox"/>	Required at time of submission

NOTE: Additional information may be required following a full review of the permit application package.

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the Building Code Act.

For use by Principal Authority

Application number:	Permit number (if different):
Date received:	Roll number:

Application submitted to: **Township of Georgian Bay**
(Name of municipality, upper-tier municipality, board of health or conservation authority)

A. Project information

Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m ²)	

Purpose of application

New construction
 Addition to an existing building
 Alteration/repair
 Demolition
 Conditional Permit

Proposed use of building	Current use of building
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Description of proposed work

Applicant is: Applicant Owner or Authorized agent of owner

Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	

Owner (if different from applicant)

Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	

Builder (optional)			
Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
Tarion Warranty Corporation (Ontario New Home Warranty Program)			
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii. If yes to (ii) provide registration number(s): _____			
Required Schedules			
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.			
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.			
H. Completeness and compliance with applicable law			
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .		<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
iv) The proposed building, construction or demolition will not contravene any applicable law.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
I. Declaration of applicant			
I _____ declare that: (print name)			
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.			
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.			
_____ Date		_____ Signature of applicant	

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6



Sewage System Permit

Guidelines

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Letter of Authorization

I, declare that, _____
(Please Print)

Has permission to act as my agent in the process of obtaining a building permit from the Township of Georgian Bay, to construct/build/install

on my property legally know as Lot _____, Con. _____, PT. _____

of Plan _____, Roll # _____

Civic address of _____.

Property Owner's Name (Please Print)

Property Owners Signature