

**PROCEDURE BY-LAW 2019-62**  
**SCHEDULE N - AMENDED**  
**ELECTRONIC MEETINGS**

**1.0 Definitions**

The following definitions shall apply to Section N as amended of Procedure By-law 2019-62 as amended, and shall be in addition to the definitions in Section A of this By-law.

- 1.1 **Emergency** means a period of time during which an emergency has been declared to exist in all or part of the Township of Georgian Bay or all or part of the Province under the Emergency Management Act.
- 1.2 **Electronic Meeting** means a meeting called and held in full or in part via electronic means, including, but not limited to audio teleconference, video teleconference, or via means of the internet, and with or without in-person attendance.
- 1.3 **Emergency Management Act** means the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9, as amended.

**2.0 Electronic Meetings of Council**

A regular or special meeting of Council may be conducted by electronic meeting during an emergency, in accordance with this Section and the Emergency Electronic Meeting Protocol, as developed and amended as necessary by the Clerk and CAO.

**3.0 Electronic Meetings of Committees**

A committee meeting may be conducted by electronic meeting during an emergency and shall be at the call of the Mayor, in accordance with this Section and any Emergency Electronic Meeting Protocol, as developed and amended as necessary by the Clerk.

**4.0 Quorum and Voting for Electronic Meetings**

Members of Council or committees participating in an electronic meeting, either in-person or by electronic means, shall be counted for purposes of quorum at the commencement and at any point in time during the meeting, and shall be entitled

to vote through a vote recorded by the Clerk as if they were attending the meeting in-person.

#### **5.0 Closed Session**

An electronic meeting may include closed session which shall be pursuant to Section 239 of the Municipal Act as amended and the Emergency Electronic Meeting Protocol.

#### **6.0 Public Notice of Electronic Meeting**

Public notice of an electronic meeting shall include sufficient information as to provide the public with a means to electronically access for viewing purposes of such electronic meeting.

#### **7.0 Delegations in Writing**

An electronic meeting shall not permit public delegations, except by way of written electronic submission received in advance of the meeting, which shall be submitted to the Clerk's Office at [info@gbtownship.ca](mailto:info@gbtownship.ca) with two-hours (2) prior to the start of the electronic meeting, and shall be provided to the members of Council.

#### **8.0 Application and Conflict**

Notwithstanding the foregoing, the Procedure By-law shall continue to apply to an electronic meeting held pursuant to Section N, except that this Section and any Provincial legislation or order shall prevail to the extent of any conflict.

#### **9.0 Enact**

This amendment to By-law 2019-62 is enacted at a Special Council meeting held in accordance with Section 238(3.4) of the Municipal Act, 2001, as amended, and shall hereby come into force and effect as of the date of time of its passing.