

## Recreation Labourer



Competition #: 2023-09

The Township of Georgian Bay is a growing water-based community located in the District of Muskoka along the eastern shore of beautiful Georgian Bay. We have a multitude of inland lakes, are a gateway to the world-famous 30,000 Islands and the access point to Georgian Bay Islands National Park. Steeped in history, our cultural roots are an important part of our community.

The Township has a permanent resident population of approximately 2,500 and an additional seasonal population of around 15,000. The municipal office is located in Port Severn which is a short commute from Barrie, Midland, Orillia, and surrounding area.

**Overview:** We are looking for a dedicated Recreation Labourer to join our team! Working under the direction of the Operations Supervisor, the Recreation Labourer will provide regular and seasonal maintenance and upkeep of all Township owned grounds, facilities, and properties. This position assists in offering a safe and clean environment for staff and the public.

### **Duties include but are not limited to:**

- Ensure that facilities are clean, presentable, and safe for public use, including transporting equipment/furniture, removal of garbage/debris, and monitoring the HVAC system.
- Perform minor maintenance and repairs on Township facilities, as required.
- Ensure that grounds and properties owned by the Township are presentable, safe, and properly maintained. This is accomplished through the use of various pieces of equipment (mowers, trimmers, tillers, tractors, etc.).
- Perform regular playground inspections and maintain the splash pad.
- Review rental contracts with facility user groups and communicate applicable policies such as alcohol and key-holder policies. Handle billing and payments for functions.
- Maintain a full-service artificial ice rink including the operation of the ice re-surfacer, edger, and propane exchanges. Perform all ice maintenance including painting and making ice and conducting board and glass inspections and repairs.
- Monitor the refrigeration plant and perform minor maintenance in accordance to Emergency Ammonia Plant Operations guidelines.
- Conduct snow removal and salting of ice at all facility entrances, walkways, and emergency exits as well as around propane cylinders. This includes the operation of a snow blower and small pick-up truck with plow.
- Insert and remove docks in Township owned water access areas. Inspect and repair docks and ramps.

### **Required qualifications:**

- Valid Ontario Drivers Licence and First Aid/CPR Certification. A Class DZ Drivers Licence would be considered an asset.
- Two (2) years' experience in a similar role.
- Demonstrated mechanical aptitude with the ability to use small tools, lawn tractors, and other small equipment.
- Certified Ice Technician designation would be an asset as would experience operating an ice plant.
- Strong customer service, communication, organizational, and administrative skills.
- Good computer skills including Microsoft Office suite.

**Wage rate:** \$26.88 to \$29.36 per hour, based on a 40-hour work week, plus a competitive benefits and pension package.

The Township of Georgian Bay offers a competitive benefits and pension package, as well as 3-weeks of paid vacation to begin, with increases each year.

*This position is a unionized role covered under OPSEU, Local 328.*

Interested individuals are asked to forward their resume and cover letter no later than **4:00 p.m.** on **January 17, 2023** to the Human Resources Department by email [jobs@gbtownship.ca](mailto:jobs@gbtownship.ca)

The Township of Georgian Bay is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township's Human Resources Department if you require any accommodations to ensure that you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest in the Township of Georgian Bay; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Privacy Protection Act, all information collected under the authority of the Municipal Act, 2001, will be used only during the selection process for the subject of posting.