



Planner II

Competition #2023-08

The Township of Georgian Bay is a growing water-based community located in the District of Muskoka along the eastern shore of beautiful Georgian Bay. We have a multitude of inland lakes, are a gateway to the world-famous 30,000 Islands and the access point to Georgian Bay Islands National Park. Steeped in history, our cultural roots are an important part of our community.

The Township has a permanent resident population of approximately 2,500 and an additional seasonal population of around 16,000. The municipal office is located in Port Severn which is a short commute from Barrie, Midland, Orillia, and surrounding areas.

Overview: We are looking for a Planner II to join our team! You will respond to inquiries, conduct pre-consultations on development applications, lead strategic or policy studies and more complex development applications, and support the Manager of Planning in Ontario Land Tribunal and other quasi-judicial administrative tribunals/Court matters.

Duties include but are not limited to:

- Receive and respond to incoming customer service inquiries, as required.
- Receive and review pre-consultation applications, as assigned.
- Consult with others (staff, Council members, professional peers, developers, agencies, and members of the public) regarding potential proposals and general inquiries.
- Prepare responses to pre-consultation applications for review by Manager of Planning.
- Conduct research on emerging issues or trends, as assigned, and prepare recommendations for Committee/Council consideration.
- Support the Manager of Planning as an expert witness on behalf of the Township at any quasi-judicial administrative tribunals and/or the Courts.
- Receive, review, report on, and present recommendations for more complex planning applications as assigned. Prepare detailed reports for submission to and review by Council and/or Committees by compiling and reviewing background information and presenting reasoned recommendations and alternatives for consideration to ensure Council is informed of issues that might impact municipal functions and/or ratepayer's service.
- Interpret applicable legislation, regulations, municipal policies, by-laws, and directives by reviewing current statutes, regulations, and amendments in consultation with other staff and professional peers.
- Research relevant tribunal orders/decisions and case-law, in consultation with legal counsel.
- Implement the findings of research and interpretation in a manner that will ensure that all planning / land use advice given is provided in accordance with current legislative policy or regulatory requirements, while protecting staff, subordinates, Council, and the municipality from risk.

Knowledge/experience:

- Bachelor's Degree in Planning or a related field or equivalent education and experience.
- Full membership in the Ontario Professional Planners Institute or eligible for Full Membership.
- 3-5 years of related progressively responsible experience, preferably in the urban/rural Municipal sector.
- Sound knowledge of Ontario Municipal Planning laws and associated Committees.
- Excellent oral and written communication skills.
- Demonstrated project management skills.
- Excellent problem solving and negotiation skills.
- Strong computer skills.
- Valid Class G Drivers Licence for travel throughout the Township.

Interested in a career in Planning with the Township of Georgian Bay but don't meet the full years of experience criteria? We still welcome your application! We look forward to providing you with training opportunities and hands-on experience to grow your career in Planning.

Wage rate: \$40.53 to \$44.29 per hour, based on a 35-hour workweek, Monday to Friday.

The Township of Georgian Bay offers a competitive benefits and pension package, as well as 3-weeks of paid vacation to begin, with increases each year. Our Flexible Work policy allows for a hybrid work schedule or compressed workweek option.

This is a unionized position with OPSEU Local 328.

Interested individuals are asked to forward their resume and cover letter no later than **4:00 p.m. on January 31st, 2023**, to the Human Resources Department by **email** jobs@gbtownship.ca

The Township of Georgian Bay is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township's Human Resources Department if you require any accommodations to ensure that you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest in the Township of Georgian Bay; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Privacy Protection Act, all information collected under the authority of the Municipal Act, 2001, will be used only during the selection process for the subject of posting.