



Planner II

Competition #2022-16

Overview: The Township of Georgian Bay is looking for a Planner II to join our team! This role will be responsible for responding to inquiries, conducting pre-consultations on development applications, leading strategic or policy studies, leading more complex development applications, supporting the Planner III in Ontario Land Tribunal and other quasi-judicial administrative tribunals/Court matters.

Duties include but are not limited to:

- Receive and respond to incoming customer service inquiries, as required and assigned.
- Receive and review pre-consultation applications, as assigned.
- Consult with others (staff, Council members, professional peers, developers, agencies, and members of the public) regarding potential proposals and general inquiries.
- Prepare responses to pre-consultation applications for review by Planner III.
- Conduct research on emerging issues or trends, as assigned, and prepare recommendations for Committee/Council consideration.
- Support the Planner III as an expert witness on behalf of the Township at any quasi-judicial administrative tribunals and/or the Courts.
- Receive, review, report on, and present recommendations for more complex planning applications as assigned. Prepare detailed reports for submission to and review by Council and/or Committees by compiling and reviewing background information and presenting reasoned recommendations and alternatives for consideration to ensure Council is informed of issues that might impact municipal functions and/or ratepayers service.
- Interpret applicable legislation, regulations, municipal policies, by-laws, and directives by reviewing current statutes, regulations, and amendments in consultation with other staff and professional peers.
- Research relevant tribunal orders/decisions and case-law, in consultation with legal counsel.
- Implement the findings of research and interpretation in a manner that will ensure that all planning / land use advice given is provided in accordance with current legislative policy or regulatory requirements, while protecting staff, subordinates, Council and the municipality from risk.

Knowledge/experience:

- Bachelor's Degree in Planning or a related field or equivalent education and experience.
- Full membership in the Ontario Professional Planners Institute or eligible for Full Membership.
- 3-5 years of related progressively responsible experience, preferably in the urban/rural Municipal sector.
- Sound knowledge of Ontario Municipal Planning laws and associated Committees.
- Excellent oral and written communication skills.
- Demonstrated project management skills.
- Excellent problem solving and negotiation skills.
- Strong computer skills.
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Wage rate: \$40.53 to \$44.29 per hour, based on a 35-hour workweek. The Township offers a competitive benefits and pension package.

This is a unionized position covered under OPSEU Local 328.

Interested individuals are asked to forward their resume and cover letter no later than **4:00 p.m. on September 16th, 2022** to the Human Resources Department by **email** jobs@gbtownship.ca

The Township of Georgian Bay is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township's Human Resources Department if you require any accommodations to ensure that you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest in the Township of Georgian Bay; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Privacy Protection Act, all information collected under the authority of the Municipal Act, 2001, will be used only during the selection process for the subject of posting.