



Employment Opportunity
Summer Day Camp Coordinator
(Seasonal, Contract Position)

The Township of Georgian Bay is a growing water-based community located in the District of Muskoka along the eastern shore of beautiful Georgian Bay. The Township has a permanent resident population of approximately 2,500 and an additional seasonal population of approximately 15,000.

Working under the direction of the Director of Operations, the Summer Day Camp Coordinator will act as a positive role model to help grow and develop campers as individuals and create a memorable day camp experience. The position assists with the development and implementation of camp activities ensuring that activities follow the principles of the HIGH Five Accreditation.

Working Conditions: The summer camp operates out of MacTier. Activities are conducted both indoor and outdoors, pending weather.

Summary of Duties:

- Understand and implement the HIGH FIVE principles of healthy child development in a professional environment.
- Assist in the development, implementation and supervision of camp activities
- Assist in scheduling of staff to meet program needs. Provide coverage of camp counsellor duties in the event of an absence when required
- Ensure that the needs of each participant in each activity group are being met on a daily basis
- Deal with and respond to emergency situations as they arise including injury reporting
- Ensure a safe camp environment by ensuring that Township policies are adhered to and conducting daily safety inspections of the camp area

Required Qualifications:

- Currently enrolled or completed post secondary education in Recreation Programming, Child and Youth Worker or a related discipline
- Previous experience in a leadership role in recreation/camp activities
- Valid First Aid and CPR Level C required
- Current Ontario "G" Drivers Licence
- Clean driver's abstract and vulnerable persons police check (to be provided upon hire)
- Excellent customer service and communication skills
- Strong organizational skills

Salary: \$16.70 per hour plus 4% vacation pay. 40 hour work week, Monday to Friday.

Interested individuals are asked to forward their resume and cover letter no later than **4:00 p.m. on February 1, 2019** to the Human Resources Department by **email jobs@gbtownship.ca** or fax **705-538-1850**

The Township is an equal opportunity employer which values diversity in the workplace. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their interest in the Township of Georgian Bay; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Privacy Protection Act, all information collected under the authority of the Municipal Act, 2001, will be used only during the selection process for the subject of posting.