



# The Corporation of the Township of Georgian Bay

99 Lone Pine Road, Port Severn,  
ON L0K 1S0  
Phone (705) 538-2337 Ext. 251  
Fax (705) 538-1850

E-mail • [amps@gbtownship.ca](mailto:amps@gbtownship.ca)  
Web • [www.gbtownship.ca](http://www.gbtownship.ca)

## Authorization to Act as an Agent

Administrative Monetary Penalty System

### Instructions:

Step 1: Fill out this form completely

Step 2: Once the form is complete, please submit all documents in one of the following ways

**Email** → [amps@gbtownship.ca](mailto:amps@gbtownship.ca)

**In-Person** → Township of Georgian Bay Administration Building,  
99 Lone Pine Road Port Severn, Ontario, L0K 1S0.

**Mail to:** → Township of Georgian Bay  
99 Lone Pine Road  
Port Severn, Ontario  
L0K 1S0.

I, \_\_\_\_\_ hereby authorize \_\_\_\_\_  
(Print your name) (Print authorized persons' name)

to act and appear for me as my agent in the matter pertaining to Penalty Notice(s):

\_\_\_\_\_ (Penalty Notice Number) \_\_\_\_\_ (Penalty Notice Number) \_\_\_\_\_ (Penalty Notice Number)

They may enter a plea to any infraction they deem fit towards completion of this/these matters(s), as authorized by me in writing.

I am aware that if there is a fine to be paid after the Screening Review or Hearing Appeal appearance, the ultimate responsibility to pay the fine(s) rests with me.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date yyyy-mm-dd)

The personal information on this form is collected in accordance with the Municipal Act, 2001 and will be used in the administration of the Administrative Monetary Penalty System. Questions about this collection should be directed to the Clerk Department, Township of Georgian Bay, 99 Lone Pine Road, Port Severn Ontario, L0K 1S0,