



# The Corporation of the Township of Georgian Bay

99 Lone Pine Road  
Port Severn, ON  
L0K 1S0 Canada  
[www.gbtownship.ca](http://www.gbtownship.ca)

## Official Plan Amendment Application Form

OFFICE USE ONLY					
Received By:		Date Fee Paid:		Application No.:	

Prior to applying for an Official Plan Amendment, a Pre-Application Consultation (PAC) is required in accordance with By-law 2022-103. Applications submitted without first completing a PAC will be returned as incomplete as per Section 22(6) of the *Planning Act, R.S.O. 1990, c. P.13*.

**Pre-Application Consultation Application No.:** \_\_\_\_\_

**Fee:** Minor Official Plan Amendment - \$3,000.00

Major Official Plan Amendment - \$5,000.00

**Deposit** (at Township's discretion) - **\$2,000.00**

**Re-circulation Fee** – if notice of your application needs to be re-circulated there will be a minimum fee of \$350.

A. Applicant/Owner	
Full Name:	
Mailing Address:	
Telephone No.:	
Email Address:	

B. Agent (if applicable)	
Full Name:	
Mailing Address:	
Telephone No.:	
Email Address:	

C. Subject Lands	
Civic Address:	
Legal Description:	
Roll Number:	
If multiple properties form the subject lands, provide a statement to this effect:	



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<b>D. Servicing</b>	
Water:	Publicly owned/operated piped water system Privately owned/operated individual or communal well Lake or other water body or other means
Sewage:	Publicly owned/operated sanitary sewage system Privately owned/operated individual or communal septic system Privy or other means

<b>E. Previous Applications</b>					
Whether the subject land or land within 120 metres of it is the subject of an application by the applicant under the <i>Planning Act</i> for any one of the following:					
Plan of Subdivision:		Application No.:		Status:	
Consent:		Application No.:		Status:	
Minor Variance:		Application No.:		Status:	
Zoning By-law:		Application No.:		Status:	
Site Plan:		Application No.:		Status:	
Minister's Zoning Order:		Regulation No.:			
Description of the affected lands, purpose, and effect of the application(s):					



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## F. Details of Proposal

Name of the official plan requested to be amended:

If known, approximate area of the subject land (in metric units):

Is the requested amendment changing, replacing, or deleting a policy in the Official Plan? If so, identify the policy to be changed, replaced, or deleted:

Is the requested amendment adding a policy to the Official Plan? Specify below:

Purpose of requested amendment:

Current designation of the subject land in the District of Muskoka's Official Plan and an explanation of how the proposed amendment conforms with the District's Official Plan:



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Current designation of the subject land in the Official Plan and the land uses that the designation authorizes:

Specify if the requested amendment changes or replaces a designation in the Official Plan:

If the requested amendment changes or replaces a designation in the Official Plan, the designation to be changed or replaced:

Land uses that the requested official plan amendment would authorize:



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If a policy in the official plan is being changed, replaced, or deleted or if a policy is being added, the text of the requested amendment:

Explanation of how the requested amendment is consistent with the policy statements issued under subsection 3(1) of the Act:

## **G. Additional information required under the *Planning Act***

If the requested amendment alters all or any part of the boundary of an area of settlement in a municipality or establishes a new area of settlement in a municipality, the current official plan policies, if any, dealing with the alteration or establishment of an area of settlement:

If the requested amendment removes land from an area of employment, the current official plan policies, if any, dealing with the removal of land from an area of employment:



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If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed,

- (a) a servicing options report; and
- (b) a hydrogeological report.

Whether the subject land is within an area of land designated under any provincial plan or plans, and if so, an explanation of how the application conforms or does not conflict with the provincial plan or plans:

If the requested amendment changes or replaces a schedule in the official plan, **the requested schedule and the text that accompanies it, shall be submitted with this application form.**

## **H. Consultation Strategy**

The proposed strategy for consulting with the public with respect to the application. If this information has been included within a Planning Justification Report, please indicate such below.



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## I. Permission to Enter Property

I / We \_\_\_\_\_ hereby authorize the members of Council, members of Committee of Adjustment, members of the staff of the Township of Georgian Bay and designated consultants, to enter onto the above-noted property for the limited purposes of evaluating the application over the time this application is under review by the Township.

Date: \_\_\_\_\_ Owner Signature: \_\_\_\_\_

## J. Authorization for Agent to Act

I / We \_\_\_\_\_ am / are the registered owner(s) of the land that is the subject of this application. I / We authorize \_\_\_\_\_ to make this application on my / our behalf and to provide any of my / our personal information for the processing of this application. This authorization also allows the applicant to appear at any hearing(s) of the application and provide any information or material required by Council relevant to the application on my / our behalf.

Date: \_\_\_\_\_ Owner Signature: \_\_\_\_\_

## Notice of Collection

Personal information on this form is collected under the authority of the Planning Act. All names addresses and comments included is material available to the public in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding this collection and its release under the Act should be directed to the Township Clerk, 99 Lone Pine Road, Port Severn, Ontario L0K 1S0, telephone: 705-538-2337 extension 227 during business hours or via email to [kway@gbtownship.ca](mailto:kway@gbtownship.ca).



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## K. Freedom of Information

For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

Date: \_\_\_\_\_ Owner or Agent Signature: \_\_\_\_\_

## L. Affidavit or Sworn Declaration for the Prescribed Information

I / We \_\_\_\_\_ solemnly declare that all statements contained in this application and in all statements contained in all exhibits transmitted herewith are true and I / We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act. I further agree for the purposes of the Municipal Freedom of Information and Protection Privacy Act, to authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing the application.

DECLARED before me at the  
\_\_\_\_\_ of  
\_\_\_\_\_ in  
the \_\_\_\_\_ of  
\_\_\_\_\_ this  
\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Owner or Agent

**Note:** The Planning Department Agreement must be signed by the owner(s) of the subject lands even if an agent is acting on their behalf.





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## M. Planning Department Agreement

Between

**The Corporation of the Township of Georgian Bay** (hereinafter called the Township)

-and-

\_\_\_\_\_  
**Owner(s)** (hereinafter called the Applicant)

**WHEREAS THIS AGREEMENT** is entered into pursuant to the provisions of By-law 2014-75 of the Corporation of the Township of Georgian Bay

### **1. THIS AGREEMENT WITNESSES THAT IN CONSIDERATION OF THE MUTUAL COVENANTS SET OUT BELOW, THE PARTIES AGREE AS FOLLOWS:**

The Applicant agrees to provide the Township with the following:

- a. any information in the Applicant's possession concerning the planning aspects of the application;
- b. all surveys, drawings, sketches or plans, as required for the processing of the application; and
- c. the applicable fee(s).

**2.** The Applicant hereby signifies and acknowledges the payment of the Planning Application Fee as established by The Township's current Fees and Charges By-law as a fee at the time of filing of the application. The Applicant acknowledges that the planning Application Fee represents the normal anticipated costs of the Township for the processing of the application. Should the Township deem it necessary to retain outside professionals in order to process and consider the application, the cost of these services shall be the responsibility of the Applicant. It is further acknowledged by the Applicant that all work on the processing of the application and consideration of the application will stop should the cost of these services remain outstanding.

### **3. WHEREAS AN APPEAL HAS BEEN RECEIVED TO ANY OF THE FOLLOWING:**

An application for a minor variance, a zoning by-law amendment, an official plan amendment, a consent application, or a site plan agreement; **AND** if an Ontario Land Tribunal Hearing is required, **THEN** a deposit of **\$6,000** shall be submitted to the



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Township by the Applicant prior to the submission of the request for approval to the Ontario Land Tribunal (this amount shall be for all fees and disbursements paid to the Township's Solicitor and expert witnesses called to testify by the Township and for all disbursements incurred by the Township in connection with the application.) Any surplus funds shall be refunded to the Applicant following final approval of the application. Should the costs referred to above exceed \$6,000.00, the Applicant shall reimburse the Township for all such costs.

**4.** The Township agrees to process the application in accordance with the requirements of the Planning Act, R.S.O. 1990, Chapter P.13.

**5.** Where the Township finds it necessary to make extensive use of professional assistance in preparation for an Ontario Land Tribunal Hearing, or where the Hearing is of more than two (2) days in duration, the Township may submit to the Applicant, and the Applicant agrees to pay promptly, interim accounts from time to time in respect of all reasonable expenses incurred by the Township, payment for which have been made by the Township or invoices for which have been received by the Township.

**WITNESS WHEREOF** the Applicant and the Township has caused its corporate seal to be affixed over the signature of its respective signing officers.

**SIGNED, SEALED AND DELIVERED** in the presence of:

\_\_\_\_\_

Witness

Per: \_\_\_\_\_

\_\_\_\_\_

Date

Per: \_\_\_\_\_

Signature of Owner(s)

\_\_\_\_\_

Witness

The Corporation of the Township of Georgian Bay

\_\_\_\_\_

Date

Per: \_\_\_\_\_

Director of Planning or Designate